

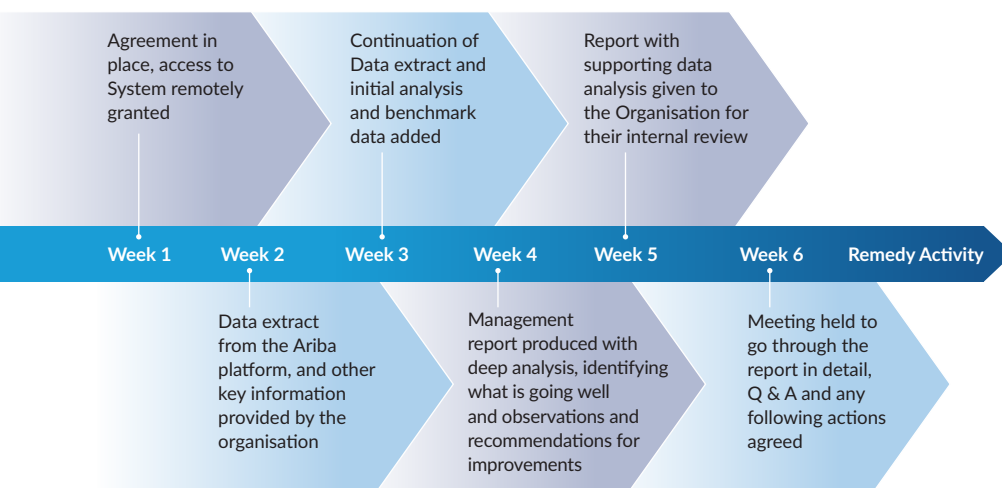
# Helping optimise and drive value from SAP Ariba

## Overview

Going live with Ariba is a major step towards better spend management – capturing savings, improving efficiency and gaining control. However, it is only the start of a journey and the most successful organisations sustain the benefits by monitoring and reporting regularly on the compliance to processes and procurement policies.

XoomTune is an optimisation service from Xoomworks that provides advice and expertise that delivers a wide-ranging set of reports and advice across the entire Ariba solution. These reports enable you to ensure your solution is continually improved and to meet your business challenges by focusing on specific areas that if addressed would significantly improve the level of process compliance and operational efficiency.

## Ariba XoomTune Process & Timeline



## Highlights

XoomTune gives you the tools to evaluate your Ariba system and progress to more in-depth analysis and planning including:

- Analysis of transactional data with high level insights
- Assessment of where you're at with your Ariba implementation
- Helps to maximise your Ariba spend management performance
- Over 50 separate analyses, as well as comparison against best-in-class benchmark data
- The process can be managed completely remotely or on site

This process analyses your production data and identifies areas of where the system is providing real value and also identifies areas of opportunity for improvements to be made.

## Key Benefits



An improved and more efficient Ariba spend management solution



Governance processes put in place to allow you to actively manage Ariba



Comparison of your performance against Best in Class measures



Compliance – ensuring that your processes are compliant around user adoption and change management



Tangible improvements driven through discussion sessions to determine a list of actionable tasks



Savings – allowing you to look for opportunities to make savings, through more efficient invoicing systems and process improvements, headcount reductions or sourcing events

## A Xoomworks Solution

XoomTune is designed for clients that have implemented an Ariba Spend Management solution. Our service gives you a KPI dashboard with results fed back to you in the context of operational effectiveness and pinpointing areas of procedural improvement.

It is designed to help you assess your Ariba implementation and identify opportunities to optimise system performance. Following a comprehensive analysis of your data we will provide you with a standardised Optimisation Report which addresses issues that could be improved to ensure you are obtaining maximum value from your Ariba investment.

### Areas that are covered include



**Supplier Master Data:** Increasing efficiency in document handling and control about how and when your suppliers are paid in line with your control processes.



**Transactional Spend Analysis:** Review on transaction document values and volumes to promote driving compliance through approval, increased spend management information and efficient P2P processes.



**Invoicing Channels:** Identifying areas with high manual resource requirements and proposing more automated / touchless processes to drive efficiency.



**Contract Analysis:** Review of contract behavior's and identify opportunities for associated repeatable spend from suppliers.



**Unutilised Ariba Functionality:** Opportunities via Releases from Ariba of new functionality not currently part of your implementation and how these can increase processing efficiencies.



**Supplier Enablement:** Reviewing Master Data quality, capabilities to handle electronic invoicing and supplier managed catalogues and identifying much more efficient and compliant ways of doing business.



**Compliance:** Identifying areas to be more in line with business processes, such as pre-approved processes.



**Approval Analysis:** Review of Ariba approval process to ensure most efficient practices are being used to eliminate over administration.



**Sourcing Analysis:** Review Sourcing activities and leverage savings through simple RFX processes.



**Governance and Control:** Consideration is given to how the Ariba environments are governed, how documentation is controlled and updated and how any issues are handled internally and externally, with Ariba.

## Contact Us

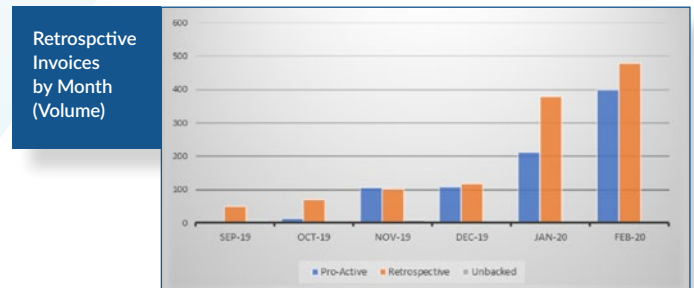
For immediate support for your sourcing needs and to take advantage of the excellent opportunity from Ariba with Start Sourcing please contact us on the following:  
 +44 (0)20 7400 6120 or email us: [procurement@xoomworks.com](mailto:procurement@xoomworks.com)  
 or visit our website: [www.xoomworks.com](http://www.xoomworks.com)

## Output Examples - Finance

This graph shows the time taken to receive a PO is improving over time indicating users are comfortable with the process and quick to receive.

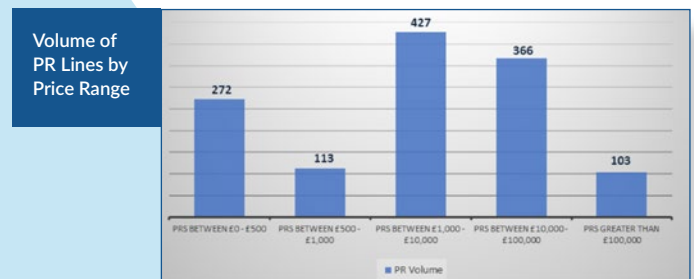


This graph shows the ratio of Pro-Active POs with associated Invoices. High Retrospective PO's would mean that many of your Invoices are Non Compliant, as they have been issued prior to a PO being approved.



## Output Examples - Procurement

This graph shows the range of non catalogue PO's raised across the organisation. This coupled with our Supplier analysis and approval touch data will help focus on efficiency opportunities and areas of cost savings with suppliers.



This graph shows the most commonly requested commodities. Typically these commodities should be able to be put into a catalogue (such as Software) sourced to find a preferred supplier and which would reduce time to procure and provide potential savings versus continued ad-hoc ordering.

